



# Back to School 2021-2022

Dear Parents,

It's June 1, and I'm sitting in my office surrounded by boxes. We knew that with a new school, everyone is going to feel like a new student, so we are sending out our "Back to School" information very early this year. It is going to be the start of a unique year as we move to a new school, so we will be doing things a little differently. With a new school, we have the opportunity to improve upon how we serve our students and how we meet our mission.

*Robert F. Munroe Day School Mission:*

*To offer a challenging and engaging curriculum that prepares students for future success by helping to inspire in our students a love of knowledge and the ability to use that knowledge creatively, compassionately, and courageously throughout their lives to become our future innovators and leaders.*

The new school will inevitably lead to some changes at Munroe, but we are confident that the history and the unique aspects that make Munroe a special place will remain.

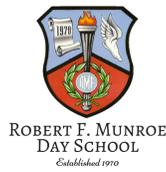
Adam Gaffey - Head of School, Robert F. Munroe Day School

## **What to Expect at the New School**

When the school year begins we will have the same number of classrooms as we do now. The new playground and athletic practice facilities should all be in place. We will utilize classrooms, outdoor seating, and porch spaces for lunches, similar to this past year. During the 2021-2022 school year we will be finishing up the next three buildings which will include a library, media center, and science labs. Throughout the years we will continue adding more to the school to provide additional facilities to the students.

## **Back to School**

We want each family to have time to explore the new campus and have some one-on-one time with their teachers. Our "Back-to-school" sessions will be scheduled by your last name, spread over the week before school, to allow a smaller number of students on campus at a



time. You will be able to bring all of your children at once and meet all of their teachers. If you are unable to make your scheduled time, we have a makeup night scheduled as well.

### **Pick up and Drop off**

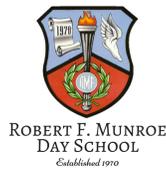
This past year we needed to spread out the drop-off and pick-up. We will be bringing them back to being closer together. Our estimated start time for all grades will be between 8:15 AM - 8:30 AM and school will finish each day between 3:25 PM - 3:35 PM. We will continue to have an early drop-off in the morning as we have done in the past. We will be handing out more detailed information at the Back-to-School night.

### **Dress Code**

With all last year brought, the dress code certainly took a back seat to COVID and keeping everyone safe. As the year began to conclude, we stressed to students and parents that we needed to see students coming to school in dress code. As I watched the last few months of school roll by, I spoke to the student body and to a number of students about their dress, the dress code, and the struggles we seemed to be having in coming to school dressed to learn. We are making a few key changes to the dress code, in both lower school and upper school, that you will find detailed in this back-to-school packet. We have made an attempt to simplify the dress code and remove items that created confusion or proved to be too challenging for students to adhere to. I will be the first to admit that the freedom of choice in what students can wear each day will be more limited, but I am confident everyone will be happier to avoid the confusion of not being sure if what they have on is allowed or not. We are also updating how we enforce the dress code, to allow consistent enforcement of the rules before the students enter the classroom each day.

### **Grades and Testing Results**

Included in this packet are your child's end-of-year report card and their testing results. Please take a moment to review these results. Teachers will be meeting in August to review each student's end-of-year results and develop a plan for supporting them moving forward. There are two aspects of the testing to examine. One is the overall achievement. The other is student academic growth throughout the year. A 50th percentile represents the average score and average growth nationwide. Students in some 11th and 12th-grade classes may not have testing scores, and we instead use the SAT to evaluate their current status.



## Contact List

### Division Heads

Grades Infant - 4K - Head of the ELA - Linda Mathers - [linda.mathers@rfmunroe.org](mailto:linda.mathers@rfmunroe.org)

Grades 5K - 5 - Head of Lower School - Melissa Darby - [melissa.darby@rfmunroe.org](mailto:melissa.darby@rfmunroe.org)

Grades 6 - 12 - Head of Upper School - Christy Ulrich - [christy.ulrich@rfmunroe.org](mailto:christy.ulrich@rfmunroe.org)

- Questions about academics, books, and class supplies.
- Request a meeting with a teacher and an administrator.
- Review accommodations or schedule special testing.
- Questions about the curriculum or in-class procedures.
- Need information about a scheduled event or field trip.
- Questions about class placement or grade promotion.

Billing Department - Vicky Cochran - [vicky.cochran@rfmunroe.org](mailto:vicky.cochran@rfmunroe.org)

- Questions about smart tuition school bill, payment plans, making payment.

Finance Department - Katelyn Snow - [katelyn.snow@rfmunroe.org](mailto:katelyn.snow@rfmunroe.org)

- Questions about Florida Choice scholarships (Step Up, AAA, Gardner, etc.).

Admissions Department - Debbie Potter - [debbie.potter@rfmunroe.org](mailto:debbie.potter@rfmunroe.org)

- Questions about enrolling, withdrawing, or applying to Munroe.
- School Pictures, including senior pictures.
- School dances and class parties.
- Joining the school parent organization (Parents for Munroe).

Operations Department - Chris Loman - [christopher.loman@rfmunroe.org](mailto:christopher.loman@rfmunroe.org)

- Transportation (buses).
- Facility usage, maintenance, and repair.

Technology and Library Department - Jody Messer - [jody.messer@rfmunroe.org](mailto:jody.messer@rfmunroe.org)

- Bookfairs, library books, textbooks, iPads, and wifi.

Fundraising and Alumni Department - Jeremy Potter - [jeremy.potter@rfmunroe.org](mailto:jeremy.potter@rfmunroe.org)

Student Counseling Department - Dimitric Salters - [dimitric.salters@rfmunroe.org](mailto:dimitric.salters@rfmunroe.org)

Student Discipline - Rod Mack - [rod.mack@rfmunroe.org](mailto:rod.mack@rfmunroe.org)

Athletics Department - Jeremy Barlow - [jeremy.barlow@rfmunroe.org](mailto:jeremy.barlow@rfmunroe.org)